

Memo No. 336 /SDBI/ College NAME PLATE /Quotation/2023

Dated 09/10/2023

NOTICE INVITING QUOTATION

**for Supply & Installation of College NAME PLATE
(with Radium signage or retro signboard)
On the top of the college building**

Sealed Quotations are invited from interested vendors for Supply & Installation of College NAME with **Radium signage or retro signboard** on the top of the college building of SHIBPUR DINOBU NDHOO INSTITUTION (COLLEGE), 412/1, G.T. Road (S), Shibpur, Howrah – 711102.

Submission of tenders& Time Schedules:

1) Compulsory Site Visit:

All the bidders must visit College NAME PLATE Site only on working days between 12.00 noon to 3.00 pm before submission of Quotations.

1) Submission :

Quotation in **Letter Head and duly signed** must be submitted in the “DROP BOX” available in the Main Entrance of the College.

- **Quotation for Supply & Installation of College NAME PLATE must be superscribed on the Sealed Envelope**
- **Quotations submitted by post/courier/e-mail will be rejected.**

2) All Taxes & Delivery Charges:

Rates should be quoted **inclusive of all kinds of taxes, Delivery Charges & GST.**

3) GST Registration Document :

The GST Registration Document must be submitted along with the quotation. Otherwise, the **quotation will be treated as CANCELLED.**

**4) LAST Date of Submission in the “Drop Box”:
14-10-2023 (Saturday) by 5.00 pm**

BY ORDER

Principal

Shibpur Dinobundhoo Institution (College)